

Integrated Natural Resource Management (INRM) in the Productive, Natural and Forested Landscape of Northern Region of Cambodia

CALL FOR PROPOSAL

(SMALL GRANT)

2022 to 2025

By Ministry of Environment
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Acronym

AWPL	Angkor Wat Protected Landscape
CBNRM	Community Based Natural Resource Management
CEPA	Communication, Education and Public Awareness
FPIC	Free Prior and Informed Consent
ILPs	Indigenous Local Peoples
INRM	Integrate Natural Resource Management
KMC	Knowledge Management and Communication
KPWS	Kulen Promtep Wildlife Sanctuary
KT	Kampong Thom
MoE	Ministry of Environment
NGO	Non-Governmental Organization
PAs	Protected Areas
PKNP	Phnom Kulen National Park
PMU	Project Management Unit
PV	Preah Vihear
SDG	Sustainable Development Goals
SR	Siem Reap
ToT	Training of Trainer

1. Brief Project Description

The project objective is to promote integrated landscape management for the conservation and sustainable use of biodiversity, natural resources and ecosystem services in the northern part of Cambodia. The intent is to generate multiple landscape benefits including effective conservation of globally threatened species and high conservation forests, improve management of natural resources and ensure the maintenance of ecosystem services. It is aimed specifically at improving the management of protected areas and ensuring their financial sustainability, enhancing the productivity of production and agricultural lands, and improving local livelihoods. Increasing demand for forest, agricultural and wildlife products, crop land and agriculture monocultures, and infrastructure and transportation development has accelerated in recent years thereby, rapidly changing the landscape with consequential threats to biodiversity and ecosystem services. The project is thus aimed at addressing these multiple threats by harmonizing socio-economic development, sustainable management of land, forests, natural resources, and biodiversity conservation through an integrated management approach, with water as a catalyst, in Northern Landscapes of Cambodia. To achieve these, actions will be taken to – strengthen policies and institutional capacity at the national and sub national levels to ensure the integration of biodiversity and ecosystem services in sector and sub-national socio-economic development planning.

This will be achieved through three inter-related components that are focussed on addressing existing barriers, these are:

- Component 1: Systemic and institutional capacity for integrated landscape management;
- Component 2: Effective management of Protected Areas and surrounding riparian and multiple use production landscape in Northern Cambodia;
- Component 3: Knowledge management, gender mainstreaming, learning and M&E.

2. Call for Proposals: Objective, Target Areas, and Eligibility

a) Objective:

The overall objective of the grant scheme is to enable partnerships between INRM/MoE and development partners, local community, academic institutions and private sectors to contribute to the achievement of the Sustainable Development Goals (SDG) particularly SDG 15 to halt biodiversity loss and SDG 2 to end hunger and achieve food security.

The project will be implemented a maximum of 36-month period based on the following the principles:

- Promoting an integrated approach to natural resource management, which is based on water catchments from the northern landscape, and is adaptable and flexible to respond to dynamic situations and opportunities;
- Supporting simple, practical and tangible catchment interventions, which have direct and indirect water benefits for stakeholders in and around the northern landscape;
- Strengthening the participatory engagement of stakeholders, including communities and the private sector, in the identification of threats and facilitating a collaborative multi-sectoral approach to develop and implement appropriate responses;
- Strengthening institutional capacity to support the mainstreaming of landscape management through national and sub-national agencies;
- Ensuring free prior and informed consent (FPIC) as the basis for negotiating investments for local communities, including in particular, indigenous communities, and ensuring that any displacement of incomes or access to resources is adequately compensated through alternative livelihood improvement plans;
- Ensuring that in its development and implementation, gender is mainstreamed so that the project contributes to equality and equity, through the creation of equitable opportunities and benefits for both women and men;
- Being selective in terms of identification of locations and nature of interventions to serve as demonstration models in the biological landscapes and in addressing the nature of challenges that operate therein taking into considerations the existing institutional capacity and resource constraints; and
- Adaptable, replicable and scalable.

b) Project Target Areas:

The focus of the project will be the three protected areas, namely the Kulen Promtep Wildlife Sanctuary (KPWS), Phnom Kulen National Park (PKNP) and Angkor Wat Protected Landscape (AWPL), serve as the headwaters for the watersheds, namely Stung Sen, Stung Staung and Stung Siem Reap in the provinces of Siem Reap (SR), Preah Vihear (PV) and Kampong Thom (KT).

c) Eligibility

This grant is open to development partners, academic and local community, as follow:

Small Grant Partner(s)¹

Who can apply?	<ul style="list-style-type: none"> - Sub-national government, who are based in the project target areas - Community Protected Areas, who are based in the project target areas
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¹ **Small Grant Partner(s):** refer to local communities, indigenous groups, sub-national government, non-profit organization, private sector, and academic institutions who apply for INRM granting project less than USD20,000 and implement the output-based modality.

	<ul style="list-style-type: none"> - Indigenous Group, who are based in the project target areas if they existed - Non-governmental organization, who are working on natural resources and environmental management or specialization on capacity development - Academia (university or research institution) - Private sectors, but only if their INRM project is of non-profit character
Who cannot apply?	<ul style="list-style-type: none"> - Individual person

Both Identified and Small Grant Partner(s) must be based in Cambodia, particularly in the three target provinces namely Siem Reap, Preah Vihear and Kampong Thom.

Identified should have the legal and financial capacity to receive and manage a grant, including the ability to co-finance in the ratio of 1:3 of the proposed budget.

3. Eligible Activities

The activities that will be eligible for sub-grants (small grant) are:

(Note: For eligible to apply for the small grant, the applicant must use at least two of the activities below)

3.1 Small Grant Partner(s)

Component 1: Systemic and institutional capacity for integrated landscape management

Outcome 1: Improved national framework and enhanced institutional capacity as foundations for an integrated landscape approach to conservation of biodiversity and sustainable use of natural resources.

Act. 1.2.4 Develop and support trialling of the new tools and procedures to enhance community and stakeholder participation in applicable sub-national land-use master planning within the landscape.

- **Sub-act. (e)** Participate in consultation workshop to review and validate the developed mechanism, tools and guideline for mainstreaming biodiversity conservation into land uses planning at the landscape levels

Act. 1.3.2 Conduct training to strengthen the capacity of key agencies and stakeholders (which shall include ILPs) in PA planning, management, monitoring and enforcement, mainstreaming of riparian ecosystems and mainstreaming biodiversity and ecosystem services into sectoral and sustainable development policies. (In particular, project staff will be trained to identify specific consultations procedures needs to ensure that there is free, prior and informed consent from communities and IPs to project decision-making processes);

- **Sub-act. (a)** Based 1.2.3 (a) and 1.3.1 (a) and (b), develop training materials, including visual aid and mass media products
- **Sub-act. (b)** Development training Curriculum to build capacity of stakeholders at all levels on:

- PAs planning on management, monitoring, enforcement, and mainstreaming biodiversity and ecosystem service into sectoral and sustainable development policy;
- Implementation and monitoring of the PAs planning.
- **Sub-act. (c)** Conduct of series capacity building program at national level (trainings, workshops, seminar, e-learning, etc...) based on developed curriculum in activity 1.3.2 (b)

Act. 1.3.3 Identify key stakeholders from Northern landscape to learn more about the strengths and weaknesses of the current land-use master planning processes through practical site visits and relevant meetings;

- **Sub-act. (c)** Participate in selecting field sites on the best practices of the land uses planning implementation
- **Sub-act. (d)** Participate in exchanging field visit in selecting sites to learn more about the strengths and weaknesses of the current land use planning processes (participated by the selecting key stakeholders, ToT and project partners)
- **Sub-act. (e)** Participate in learning events in selected PAs with lecture by practitioner's specialist (participated by selecting key stakeholders, ToT and project partners)

Act. 1.4.4 Pilot test a few suitable sustainable financing activities (including strengthening existing PES activities), ecotourism, promoting sustainable use of production landscape for two Protected Areas (Kulen Promtep and Phnom Kulen) that entails engagement of the private sector to develop mechanisms for channelling of resources to conservation and local community benefit;

- **Sub-act. (c)** Provide Capacity Building and awareness raising on planning, financial management, service providing, marketing, networking, communication, etc.
- **Sub-act. (d)** Provide technical support (supervision...) to implementers in pilot sites;

Act. 1.4.5 Based of the results of pilot testing in the PAs, and assessment reports, propose new and revised policy to strengthen existing legislation related to revenue generation and use for conservation and community benefit, and recommendations for successful management of the most appropriate financial instruments for sustainable financing of PAs in Cambodia.

- **Sub-act. (e)** Promote the application of the sustainable financial mechanism within PAs system and monitor as applicable

Act. 1.5.2 Facilitate collaborative partnerships with sub-national governments, NGOs and local communities to achieve broad support for integrated natural resources management across landscapes;

- **Sub-act. (b)** Engage participation of relevant stakeholders at the project target areas to involve in implementation of INRM project (through meetings/workshop/seminars/Capacity building events, etc...)
- **Sub-act. (c)** Synergize and support the existing provincial partnerships of Siem Reap, Preah Vihear and Kampong Thom

Component 2: Effective integration of PAs and surrounding riparian and multiple use production landscape in Northern Cambodia

Outcome 2: Selected Protected Areas and their surrounding production landscapes effectively managed to ensure biodiversity conservation on a sustainable basis while safeguarding livelihoods and ecosystem services

Act. 2.3.3 Develop and conduct sustainable land planning and management training for CBNRM committee and its members in the target landscape.

- **Sub-act. (a)** Conduct capacity need assessment on land planning and management, enforcement, monitoring and implementation need of CBNRM committee and its members
- **Sub-act. (b)** Develop training manual in response to the finding in (a.)
- **Sub-act. (c)** Develop materials needed
- **Sub-act. (d)** Carry out training sessions for selected CBNRM committee and its members

Act. 2.3.4 Support and enhance capacity of CBNRM committee and members for effective management, enforcement and monitoring of their sites.

- **Sub-act. (a)** Based on result findings on 2.3.3 (a.), identify need to enable capacity for CBNRM committee and its members to implement, enforce and monitor their development plan in the respective site
- **Sub-act. (b)** Develop specific capacity building plan, awareness raising materials and tools
- **Sub-act. (c)** Conduct training session

Act. 2.4.9 Implementation of project interventions for value chain promotion would require: (i) capacity building of stakeholders in the value chain, training and skill development to producers and service providers to help understand customer requirements, increase productivity, learn necessary business skills and other specific needs as per the value chain, including developing new products and services. Systems and processes will be developed to capture adequate data and monitor the functioning of the value chain; (ii) support community based producer organization and management; (iii) collaborate with national, sub-national and private sector institutions to provide producers and service providers with both technical and infrastructure (small processing, storage and marketing facilities); (iv) seek opportunities for branding and marketing that will allow producers and service providers to gain maximum value for their goods and services; (v) assess the feasibility and commercialization of specific species (e.g. including assessment of species of orchids for propagation, commercial production and marketing) and other products as they relate to the application of modern and appropriate technologies.

- **Sub-act. (e)** Select and commercialize certain species (plant and animal) and other products by means of technological application

Component 3: Knowledge management, gender mainstreaming, learning and M&E

Outcome 3: Knowledge management, gender mainstreaming and monitoring and evaluation contributes to identification of improved tools, approaches and best practices for replication and scaling up

Act. 3.1.1 Develop knowledge management and communication action plan for better improvement and documentation of the interpreted landscape management.

- **Sub-act. (c)** Implement KMC action plan with engagement and cooperation from relevant stakeholders

Act. 3.1.2 Implementation of a gender analysis and mainstreaming action plan (Annex 6).

- **Sub-act. (b)** Implement the updated gender mainstreaming action plan into integrated landscape management at the target areas

Act. 3.1.4 Design and develop communication and educational materials and programs relevant to biodiversity, ecosystem and sustainable land use management (local language).

- **Sub-act. (a)** Review, analyse and compile the existing CEPA materials on integrated landscape management, including visual aid, video clip, animation, etc...
- **Sub-act. (b)** Based on activity 3.1.4 (a.), develop CEPA materials (at least video 2-3, leaflet, booklet, manual, cases studies, policies brief,...)
- **Sub-act. (c)** Improve and validate

Act. 3.2.1 Documentation and dissemination of case studies, best practices and lessons learned from the project through regional (sub-national) coordination platforms, initially targeted at the three provinces.

- **Sub-act. (c)** Communicate, share, and publicize the Knowledge Management products/materials from (a.) and (b.) especially through environment and natural resources-related events/platforms
- **Sub-act. (d)** Promote the effectiveness of the project knowledge management on the public knowledge as well as the development of relevant policies, strategies, plans, programmes, projects, etc.

Act. 3.2.4 National and provincial level workshops to facilitate dissemination of field lessons and help inform legal and policy reform relevant to integrated landscape conservation practice. *(The initial documentation of these lessons will be included as part of the participatory monitoring process, that would be complemented by additional national technical support to distil and document lessons and experiences. The project will support workshops at the landscape level (Year 5) to share lessons and experiences and a national workshop at the end of Year 5 to facilitate the sharing of lessons more widely, but importantly to be able to further develop and refine successful approaches for replication nationally).*

- **Sub-act. (b)** Participate a regional (SR, P.Vihear and KT) level workshop to share outputs of the project implementation
- **Sub-act. (c)** Participate a national level workshop (relevant institutions and stakeholders, including BTWG) to share field lessons learned, best practices, and to inform legal and policy reform

Act. 3.2.5 Enhancement of cooperation with the private public sector, financial institutions, and development partners to support local associations, landowners and other land users for replication and up-scaling of integrated landscape management activities.

- **Sub-act. (b)** Participate in information sharing workshop to promote cooperation among the identified key actors

Act. 3.2.9 Conduction of the end of project national seminar on outcomes of the project implementation including integrated gender sensitive integrated landscape management practices in Cambodia.

- **Sub-act. (c)** Participate at the end of project national seminar that organize by PMU/Partners

Act. 3.3.2 Collect and document information on species, habitats, threats, agricultural and forest land and conservation and monitoring actions from the project's northern landscape, ultimately expanding and improving the overall national and provincial capacity and the ability to effectively target threats and risks, including data collection, input, on-line website and dissemination.

- **Sub-act. (c)** Participate in the data collection activities
- **Sub-act. (d)** Participate in disseminate the collected data and information on species and habitat conservation to fit the National Biodiversity Database

Act. 3.3.5 Support an institutional platform to collect, digitally catalog and share biological and existing biological information

- **Sub-act. (a)** Participate in dissemination output 3.3.3 and 3.3.4 into appropriate or applicable institutional platforms
- **Sub-act. (b)** Participate in orientation or ability on applying the tools, guideline (3.3.3 and 3.3.4) to appropriate responsible institutions through their platform

4. Available Financing

- The grant allocation for small grant partner(s) will be from USD5,000 to USD20,000.

5. Proposal Requirements

5.2. Small Grant Partner(s)

- 1) The grant cover page
- 2) The concept note
- 3) The endorsement letter if it requires
- 4) The legal institution entity certificate issued by related authority if applicable.

6. Application Process

6.2. Small Grant Partner(s)²

6.2.1. Grant Cover Page

The Grant Cover Page should include the information

- 1) General Information: Project titles and dates of submission
- 2) Project Application Information: Estimated start and completion dates
- 3) Budget proposal: the budget set out during the preparation of the project proposal, and it has been approved by MoE; Co-finance budget—can be in cash or in kind; and
- 4) Project location: target areas to be implemented.
- 5) Applicant Information: must state applicant institution or department name and address and contact person
- 6) Eligibility institution or agency: which is belonging to the applicant.

6.2.2. Grant Information Required for Submission

² Small Grant Partner(s) application template attached as annex

The Small Grant Proposal applicant is required to submit the concept note paper no more than 6 pages with the following information (GRA-3 GSF SG):

- a) Project Summary (no more than 1 page)
 - provide objectives of the grant request;
 - provide justification/issues to address the project needs;
 - provide brief information on the project expectation output in line with INRM project;

- b) Institutional Background (no more than 1/2 page)
 - The institution background presents a brief overview of each institution on their vision, mission, overall structure of the institution system and highlight the role played in implementation of INRM project;
 - Describe Institutional structure, governance, and administrative framework, including staff numbers, roles, etc.;
 - For NGO and private sectors, provide an indication of the legal status with any supporting. Registration/legal documentation as annex. If none, provide an elaboration of its nature of existence.

- c) Project Justification (no more than 1/2 page)
 - Describe the challenges that the project intends to address in relation to natural resources and landscape management that contributes to the INRM project;

- d) Project Objectives, Results/Outputs, and Proposed Activities (no more than 4 pages)
 - **Specific objectives:** it should be relevant to natural resources and landscape management, which are in line with INRM project objectives;
 - **Project output and activities:** Provide in detail activities related to each output highlighted in the proposal (e.g.: number of local community members are trained, number of communities management plan are developed, ...);
 - **Project outcomes (if applicable):** Describe the impact which will be occurred by the end of the project as a result of the planned intervention (e.g.: livelihood improvement, sustainable financing for PAs management, ...).

- e) Activities Plan
 - The Small Grant Partner shall develop and submit its work plans in line with INRM project objectives and work plan. The Small Grant Partner must use the provided template.

- f) Budget Plan and Budget Note

The Small Grant Partners shall complete the budget proposal and budget note by using the template provided in the annex BG-3 SG. Each item proposed in the budget proposal must justify and clarify in budget note.

 - The granting is illegible to cover the following items:
 - Travel related to field work, workshops and communication as part of the submitted budget;
 - Educational Materials development (e.g.: leaflet, posters, video, printing, etc.).

 - The INRM program does not provide grants for the following items:

- Individual health, travel and disability insurances.

Endorsement Letter

The section is applied for small grant partners, if applicable, that shall provide the endorsement letter with an institution letterhead, the date and signed this endorsement letter from Chair of board or head of the institution if she/he is not the principal implementer for the proposed grant should refer to the proposed grant and project title, the budget and timeframe.

7. Proposal Submission and Review Process

Proposal Submission:

Proposals should be submitted by the Small Grant Partners to Mr. SENG Rathea, Project Coordinator, via his e-mail ratheaseng2007@gmail.com. Submission documents must be in Microsoft Word, Excel, and PDF format. INRM Proposals are required to be in English. Supporting documents may be submitted in Khmer (e.g.: The legal institution entity certificate issued by related authority). Please contact the Project Coordinator prior to submitting supporting documents in other major languages, which may be permitted on an exceptional basis.

Submissions must be received by: 5:00 pm, December 2nd, 2022. No exceptions will be made on the deadline or document formats. Applicants are encouraged to submit a few days earlier than the deadline in case there are technical problems in the submission process. Applicants will receive an acknowledgement email upon confirmation of receipt.

Review Process:

Following submission, eligible application proposal packages are reviewed and evaluated by the selecting committee that compose of INRM Project PMU, Technical and Management Advisors to score the proposal and subsequently make recommendation and submit to Project Director for validation and to the Chair of Project Board for approval. Upon approval of a sub-grant to recipient applicant, the selecting committee will issue an award notification letter and the funding's are expected to be made in January 2023.

Project Preparation (for successful applicants):

Following approval of a grant by the INRM/MoE Selecting Committee, the recipient applicant will work with INRM PMU to design and appraise the Project in line with the INRM/MoE policies and procedures.

The number of awards will be determined according to the budget available for grant and selecting criteria (for Small Grant Project Partner(s) only).

